

## Volunteer Orientation 2024-25 Edison Academy

Interpretación en español disponible en persona.

### Today's Agenda

- <u>Sign in</u>
- Ways to volunteer
- Different levels of support
- The application process
- Questions
- PFO Parent Faculty Organization



### Families Volunteer in Many Ways

#### There are so many ways to help:

- Communication
  - Parent-Teacher conferences
- Participating in parent advisory meetings:
  - SSC, GATE, English Learner, Special Education
- Supporting the PFO
- Donating to your student's classroom

#### As well as...

- Volunteering at home
- Volunteering in person (on-campus, chaperoning field trips)



#### Parent Advisory Meetings 2024-25

## How Volunteering on Campus Helps



- Students feel connected and supported
- Relieves teachers of some non-instructional tasks
- Enhances educational process
- Establishes a school and community partnership
- Provides opportunities for meaningful service

#### **Possible Parent Activities**



groups

Cutting, collating, or copying papers

Prepping centers Assisting students

# Keys to Helping



- Establish good rapport
- Provide students support WITHOUT doing the work for them
- Show genuine interest
- Accept each student and encourage the best from them
- Practice patience and kindness
- Help maintain instructional focus

# As a volunteer in the classroom we ask that you ...



- Seek help when you have questions (ex: copy machines).
- Respect privacy do not discuss students away from classroom
- Remember only teachers evaluate students
- Understand teachers are responsible for discipline; any concern (medical, instructional, procedural) should be related to the teacher.

## **Next Steps**



- Submit Volunteer Application:
  - With valid ID and TB test
  - Proof of address (ex: gas, phone bill)
- After cleared, please wait to be contacted by your child's teacher

## **The Process**



- 1. Attend Volunteer Orientation 🔽
- 2. Complete application
- 3. Office notifies volunteers
- 4. Teacher receives list of cleared parents
- 5. Teacher plan for activities and match volunteers
- 6. Volunteer arrives at pre-arranged date/time
- 7. Volunteer signs into Raptor w/ ID
- 8. Volunteer meets teacher at designated area/room

## All Volunteers Must ...



- Complete application process
- Make prior arrangements with teacher
- Sign-in using Raptor; bring a valid ID
- Visit the area designated on your badge only
- Wear appropriate attire
- Be respectful of all staff and students
- Share concerns regarding students with the school staff only

## **PFO** (Parent Faculty Organization)

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IG: edison\_academy\_pfo

Follow us on Class Dojo



Remember! Edison's PFO needs you. Volunteering creates experiences your kids will cherise!

Next meeting is: Thursday, September 26th @ 6pm (on Zoom)

PFO Parent Mixer:	Friday, August 23 @ 5:00 pm
Movie Night:	Friday, September 6 @ 6:00 pm
TrunK or Treat:	Friday, October 25 @ 5:00 pm
BooK Fair:	Week of November 18
Giving Tuesday Fundrais	er: November 25 - Dec. 6
Craft/Movie Night:	Friday, December 6 @ 6:00 pm
Movie Night:	Friday, January 17 @ 6:00 pm
Glow Dance:	Friday, February 21 @ 6:00 pm
Read-A-Thon Fundraiser:	March 3 - March 21
Ontario Reign Night	March 7 @ 7:00 pm
BooK Fair:	Week of March 17
Spring Fling Carnival:	Saturday, April 26 @ 12:00 pm
Meeting Dates	
August 23 January 16	
September 26 February October 17 April 3	Add your child's name to marquee!
November 14 May 8	Place request in front office the
6:00 pm via Zoom	week before birthday. \$5 donation.



#### We are here to help

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